

# 2021-24 Victorian Landcare Facilitator Program

Key Work Areas



OFFICIAL

## Photo credit

Department of Environment, Land Water and Planning  
Knobs Reserve, Stratford, looking north west

## Acknowledgment

We acknowledge and respect Victorian Traditional Owners as the original custodians of Victoria's land and waters, their unique ability to care for Country and deep spiritual connection to it. We honour Elders past and present whose knowledge and wisdom has ensured the continuation of culture and traditional practices.

We are committed to genuinely partner, and meaningfully engage, with Victoria's Traditional Owners and Aboriginal communities to support the protection of Country, the maintenance of spiritual and cultural practices and their broader aspirations in the 21st century and beyond.



© The State of Victoria Department of Environment, Land, Water and Planning 2020



This work is licensed under a Creative Commons Attribution 4.0 International licence. You are free to re-use the work under that licence, on the condition that you credit the State of Victoria as author. The licence does not apply to any images, photographs or branding, including the Victorian Coat of Arms, the Victorian Government logo and the Department of Environment, Land, Water and Planning (DELWP) logo. To view a copy of this licence, visit <http://creativecommons.org/licenses/by/4.0/>  
ISBN 978-1-76105-306-1 (pdf/online/MS word)

## Disclaimer

This publication may be of assistance to you but the State of Victoria and its employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.

## Accessibility

If you would like to receive this publication in an alternative format, please telephone the Grants Information Line on 1300 366 356 or email [grantsinfo@delwp.vic.gov.au](mailto:grantsinfo@delwp.vic.gov.au) or via the National Relay Service on 133 677 [www.relayservice.com.au](http://www.relayservice.com.au). This document is also available on the internet at [www.delwp.vic.gov.au](http://www.delwp.vic.gov.au).

## Key Work Areas

The 2021-24 Landcare Facilitator Work Plan for 2021-24 Victorian Landcare Facilitator Program (VLFP) funded Landcare facilitators will detail the relevant activities that will be undertaken by each Landcare facilitator to deliver the six Key Work Areas and their sub-components. At least one relevant activity must be undertaken to deliver on each sub-component of a Key Work Area. However, if a sub-component is marked as (if applicable) then delivery of a relevant activity is optional.

The work plans of Landcare facilitators funded through the 2021-24 VLFP will be developed by the groups/networks that each Landcare facilitator position supports and will be documented in a 2021-24 Landcare Facilitator Work Plan for each position.

The Department of Environment, Land, Water and Planning's Victorian Landcare Program staff will provide successful applicant organisations for the 2021-24 VLFP funding with a template to develop a 2021-24 Landcare Facilitator Work Plan for their Landcare facilitator.

### The six Key Work Areas are:

#### **Key Work Area 1 - Support the development of on-ground natural resource management projects**

- 1.1 Assist with the identification, planning and development of on-ground projects for delivery by Landcare and environmental volunteer groups/networks and private landholders, that help deliver on local plans (e.g. group/network plans), regional plans (e.g. Regional Catchment Strategies), and key statewide plans (e.g. *Biodiversity 2037*).
- 1.2 Support the planning and development of on-ground projects and activities that achieve multiple benefits (i.e. biodiversity, climate change resilience, and sustainable land management).
- 1.3 Facilitate access by groups/networks/landholders to natural resource management information, expertise and other resources to support the planning and development of on-ground projects.

#### **Key Work Area 2 - Secure project grants and leverage other funding**

- 2.1 Identify and promote grants and funding opportunities that support activities to increase the health of the environment.
- 2.2 Facilitate Landcare and environmental volunteer groups/networks to apply for and secure funding for projects.

#### **Key Work Area 3 - Undertake community engagement, collaboration and partnership building**

- 3.1 Promote and provide opportunities for broad and diverse community participation (e.g. engaging culturally and linguistically diverse communities and youth) in Landcare and environmental volunteering activities.
- 3.2 Engage landholders and land managers in the adoption of best practice sustainable land management.
- 3.3 Facilitate information sharing, cooperation, collaboration and networking among Landcare and environmental volunteer groups/networks, Landcare staff (e.g. Landcare facilitators and Regional Landcare Coordinators), and the broader natural resource management sector.
- 3.4 Support the development of local partnerships and collaboration with other community organisations, universities/schools, and corporates to increase awareness of, and involvement and participation in, Landcare and environmental volunteering activities, including on-ground projects.
- 3.5 Submit at least one nomination for each round of the Victorian Landcare Awards and raise awareness of the Landcare Awards.

3.6 Increase Aboriginal cultural awareness of groups/networks and support their collaboration and partnerships with Traditional Owners. (if applicable)

3.7 Facilitate the establishment of new Landcare and environmental volunteer groups/networks in gap areas (i.e. where there are currently no groups/networks), and/or support the revival or re-activation of groups/networks that are currently inactive or at risk of becoming inactive. (if applicable)

#### **Key Work Area 4 - Build local community capacity to enable groups, networks and communities to be resilient**

4.1 Increase the provision of information to Landcare and environmental volunteer groups/networks by keeping them informed of learning, training, funding, and other opportunities.

4.2 Assist with the planning, development and delivery of knowledge and capacity building activities, such as courses, workshops, seminars, field days, and social media campaigns.

4.3 Promote and demonstrate to Landcare and environmental volunteer groups/networks how to effectively use communication channels, including social media, e-newsletters, webinar portals, Victorian Landcare Gateway, and the *Victorian Landcare and Catchment Management* magazine.

4.4 Assist Landcare and environmental volunteer groups/networks to function effectively and efficiently through the adoption of appropriate governance processes and procedures.

4.5 Support Landcare and environmental volunteer groups/networks with their responses to natural disasters and the effects of climate change. (if applicable)

#### **Key Work Area 5 - Assist with planning and priority setting processes**

5.1 Assist Landcare and environmental volunteer groups/networks to develop or review their action/strategic plans, and to ensure these plans reflect the contemporary strategic directions and challenges facing Victoria's environment, including climate change.

5.2 Assist with the development of property plans focused on sustainable land management.

5.3 Promote awareness of Traditional Owners' aspirations and Whole of Country Plans and support Traditional Owners participation in the planning of on-ground works on Country. (if applicable)

#### **Key Work Area 6 - Assist with monitoring, evaluation, and reporting**

6.1 Support Landcare and environmental volunteer groups/networks to fulfil their reporting requirements in a timely manner.

6.2 Support Landcare and environmental volunteer groups/networks to complete the Victorian Landcare Program's annual Group Health Survey, ensure the details of all the groups/networks the Landcare facilitator supports are up to date on the Victorian Landcare Gateway, and liaise with the Regional Landcare Coordinator to ensure accurate and consistent data collection, including changes to Landcare group/network boundary maps.

6.3 Assist Landcare and environmental volunteer groups/networks to evaluate annually their activities, and review (and when required establish improved) processes for the monitoring of and reporting on projects.

**Note:** The Landcare facilitator is not responsible for administrative tasks associated with the day-to-day operation of a group/network, such as taking meeting minutes, or managing on-ground projects and their budgets. These tasks are not supported under the VLFP.